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|  | **Request for Business Advisory Session** |
| NCF offers one – on – one confidential business counselling to cultural and creative practitioners by appointment. We are committed to providing high-quality, knowledgeable, and objective information, advice, and feedback to cultural practitioners.  |
| **Contact Information** |
| First Name: |  | Last Name: |  |
| Mobile Number: |  | Email Address: |  |
| Address: |  |  |  |
| National Artists Registry Number |  |
| Name of Business |  |
| **Sector** | Arts & Culture [ ] | Design [ ] | Media [ ] |
| **Nature of Business** |  |
| **Reason for Request** |  |
| Assistance with Grant Application  | Yes [ ] No [ ] |
| Registering on the database  | Yes [ ] No [ ] |
| Business Advisory Assistance  | Yes [ ] No [ ] |
| Other please specify: |

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| **Appointments are available as follows:**

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| **Position**  | **Name** | **Availability** |
| **SBDO** | Mr. Andre Hoyte | Wednesday - Thursday, 10:00AM- 2:30PM |
| **BDO** | Ms. Disa Forde-Cook | Wednesday - Thursday, 9:30AM- 3:30PM |

**Meetings are usually held at the NCF offices at West Terrace, St. James, however, online meetings are available upon request. First appointments may be booked for one (1) hour, all subsequent appointments are scheduled for a maximum of 45 minutes.**  |
| **Date Requested** | **Time Requested** |
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